## **Oxford Area School District**

## Oxford Area High School

David A. Woods Superintendent Brian Cooney Business Administrator Margaret Billings-Jones, Ed.D. Assistant Superintendent

James A. Canaday, Principal
Matthew Hovanec, Assistant Principal
Dana Douglas, Assistant Principal

August 2019

Dear Oxford Area High School Parents and Guardians,

Student safety is a priority in the Oxford Area School District. Many of our policies and procedures are put in place to ensure a safe and conducive learning environment for all. Our procedures, routines, curriculum, classroom activities, educational support services, along with a strong and consistent administrative and faculty effort, strive to educate, prevent, support, and intervene in the best interests of all students. While many of our procedures and routines may feel restrictive, they are put in place to create a safe and productive educational environment. We are using this letter to remind and notify you of some of those procedures.

Students are required to keep their book bags/backpacks and personal belongings in their lockers during the day. Students may retrieve necessary items during the allotted time between classes throughout the day, before the start of homeroom in the morning, and after school ends each afternoon.

The use of electronic devices is prohibited, except under the supervision of teachers for educational purposes. Cell phone usage during the school day is one of the main distractions that require faculty intervention. Cell phones should not be used and it is recommended that they remain in the students' lockers.

We will be conducting unannounced school-wide searches with law enforcement officials and their K-9 units, who are professionally trained in the detection of illegal materials. Oxford Area School District's Policy No. 5430 - Drug and Alcohol permits such a search. Please be aware that student lockers are district property and therefore, students shall not have any expectation of privacy. The purpose of the search is to keep all students safe and maintain a drug free school zone. Additionally, students and teachers can remain focused on their academics rather than be distracted by the actions of a few during critical instructional time. The hope is that conducting these searches will deter any such actions and prevent any peer pressure or negative behaviors during the school day.

All of these procedures and routines are for the best interests of all students and send a clear message that our school's focus is on high personal achievement across all disciplines. If you have any further questions, I can be reached at 610-932-6642.

Sincerely,

James A. Canaday Principal